**DISCOVERY BOARD OF DIRECTORS**

# Governing Board of Discovery Charter Preparatory School

**REGULAR MEETING ORDER OF BUSINESS**

13570 Eldridge Ave., Sylmar, CA 91342

6934 Enfield Avenue, Reseda, CA 91335

3917 Glenridge Dr, Sherman Oaks, CA 91423

6738 Encino Ave Unit 1, Lake Balboa, CA 9140

TELECONFERENCE MTG.

**5:00 pm, Thursday October 29, 2026**

**Join Zoom Meeting**
**https://us06web.zoom.us/j/82478871199?pwd=aU6JYwvU7sfZ3T7tfUVH3ryvTtaNlx.1**
**Passcode: Cueej8**

## I. Call to Order

Meeting was called to order at ____

## II. Roll Call

- Julian Almaraz Present ___ Absent ___
- Cesar Lopez Present ___ Absent ___
- Gustavo Valdivia Present ___ Absent ___
- Yemen Robinson Present ___ Absent ___
- Gerald Kleinman Present ___ Absent ___

## III. Approval of Minutes

A. October 8th Minutes

## IV. Business for Discussion

A. Line of Credit
B. PTO Payout
C. Induction Program

## V. Business for Action

A. Financials through September
B. First Interim Budget Revision

## VI. Directors' and Leadership Updates

A. Enrollment & ADA
B. Outreach
    1. Fall Festival and Car ShowOctober 10th (6-10PM)
    2. 1st Coffee with the Counselor 10/24
    3. Mary Immaculate 10/-10/18
    4. Luz Rivas Visit
    5. Monica Rodriguez 10/25
    6. Flying V-Meeting
C. Budget
    1. Apply for MCEC
    2. Apply for SSC
    3. CCSA Conference Registration
D. Board Members
E. HR / Staff Update
    1. Part-Time Sp. Ed. Assistant Leave
    2. Mutual of America-Retirement Contributions
F. Student Achievement

1. School Profile
2. Student Parent Symposium
3. CSUN Counselor Breakfast
4. Los Angeles Mission College Workshops
5. Attendance Certificates and Rewards

G. Currently working on…
1. Oversight Report-Action Plan
2. Spring 2027 Dual Enrollment Classes
3. Social/Emotional Support
4. Attendance Initiatives and Updates
5. Updating the website

H. Misc.
1. Employee of the Month

I. Other
1. PAC Meeting-Nutrition, Healthy snacks
2. Athletics-Volleyball

## VII. Public Comment

A. TBD

## VIII. Closed Session

A. Personnel Matter

## IX. Adjournment

A. Meeting was adjourned at ___.

The Discovery Governing Board encourages your attendance and participation at its monthly meetings.
Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling **(818) 897-1187**. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.
Materials related to an item on this Order of Business distributed to the Discovery Governing Board are available for public inspection at the Discovery Charter Preparatory School Main Offices. The Discovery Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the Discovery Charter Preparatory School Main Office, as well as at:
https://discoveryprep.org/